

PROCEDURE REFERENCE : FmHA Instruction 1951-G.

PURPOSE : Uniform method to inform borrowers of counseling services and obtain consent to provide County Office records to counselor.

UNITED STATES DEPARTMENT OF AGRICULTURE
FARMERS HOME ADMINISTRATION
(Location)

Dear _____ :

Our office has reached an agreement with _____ (1) to provide free counseling services to FmHA borrowers. Since you are behind in your mortgage payments, we think that you can benefit from the services offered by a housing counselor. _____ (1) counselors are not employees or agents of FmHA and cannot collect your mortgage payments. Their goal is to help you improve your loan repayment record.

A counselor is ready to contact you. Your participation is voluntary. If you need help and are willing to discuss your FmHA loan account with a housing counselor, simply sign and return a copy of this letter to us, and we will provide a _____ (1) counselor access to your loan case file, which they will need to work successfully with you.

We hope that you will agree that it is in your interest to make this effort to bring your account current, and we urge you to take advantage of this free counseling service. It is our intention to work with you and the counseling organization in every way we can to resolve your delinquency and avoid possible foreclosure of your home loan.

Please call us at _____ (5) if you have any questions, or if you want to discuss your account.

(2)
(Name)

I grant permission for FmHA to provide access to my FmHA loan case file to a _____ (1) counselor.

(Name) (3)

(Date)

(Name) (4)

(Date)

Preparation Instructions:

- (1) Name of organization providing housing counselor
- (2) Name of County Supervisor
- (3) Name of Borrower
- (4) Name of Co-Borrower
- (5) C. O. telephone number